

DD/S 63 - 1185

Rec 11/1

1 OCT 1963

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : Dental Health Insurance Plan

REFERENCE : DD/S 63-3949, dated 18 September 1963

1. In reference to your memorandum of 18 September 1963 concerning the Dental Health Insurance Program, it was noted that General Carter had approved this program on 8 June 1963. Included in this approval was an understanding that this program would require three positions for its administration.

2. As you know, the requirement for three additional positions for the Dental Health Program was not included in the Agency's FY 1964 Financial Plan strength requirements, which have been approved by the Director. At this time it appears very unlikely that the Director will subscribe to further increases either in FY 1964 or FY 1965. Thus, in order to give any Office additional ceiling, it will be necessary to reassign ceiling from other programs in the Agency. It is expected that your requirements both in the Office of Personnel and other Offices of the DD/S, along with other Agency component needs, will have to be reviewed with this in mind.

3. Meanwhile, we should point out that there has existed a substantial difference between the Office of Personnel ceiling and their on-duty strength. The variation has been from a low of 23 in April 1962 to a high of 49 in September 1963, with a yearly average difference of 38. In view of this significant difference, you may wish to review the requirement for additional positions for the Dental Health Insurance Program and determine the possibility of the Office of Personnel absorbing the new workload within their present ceiling.

[Redacted Signature]

Chief, Budget Division

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DIARY NOTES 26 September
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"1. [] telephoned to say that we would be getting a letter from the Comptroller within the next few days which might appear on the surface to be a little abrupt. John wanted to assure me that he and the Comptroller understood our personnel ceiling problem, but under present circumstances he didn't have any solution to it. He also said that, according to his statistics, the Office of Personnel had about 25 ceiling positions not filled and he saw no reason why they could not absorb the additional four positions needed for the DENTA Insurance

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